

UTAH DEPARTMENT OF COMMERCE  
DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING

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## REQUEST FOR CODE AMENDMENT

Requesting Agency/Person:	Date:
Street Address:	
City, State, Zip	
Contact Person:	Phone:
Code to be Amended: <small>(Include Edition)</small>	
Section:	
Section Title:	

<b>AMENDMENT:</b>
<p>Type proposed amendment in rule change form. (Using strikeout on portions being removed and underline on all new wording.)</p> <ol style="list-style-type: none"><li>1. Include the entire section you wish to amend.</li><li>2. Attach additional sheets if necessary.</li></ol>

Purpose of or Reason for the Amendment:	
Cost or Savings Impact of Amendment:	
Compliance Costs for Affected Persons ("Person" means any individual, partnership, corporation, association, governmental entity, or public or private organization of any character other than an agency. You must break out the impact cost to state budget and local government, and you must state aggregate cost to other persons {cost per person times number of persons affected}):	
Signature:	Date:

**For Division Use:**

Date Received:	
<b>Committee Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Approved with revisions <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Tabled	<b>UBC Commission Decision for Hearing:</b> <input type="checkbox"/> Approved for hearing <input type="checkbox"/> Denied <input type="checkbox"/> Approved with revisions <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Tabled
Date Filed:	Public Hearing Date:
<b>UBC Commission Decision for Adoption:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Approved with revisions <input type="checkbox"/> Referred to: _____ <input type="checkbox"/> Tabled	Effective Date:

# **UTAH UNIFORM BUILDING STANDARDS**

## **Form and Procedures for Code Amendments**

- (1) All requests for amendments:
  - (a) shall be submitted to the Division on the attached form and
  - (b) shall be submitted in correct code editing format and shall contain a cost impact analysis. (Editing format should include ~~strikeout~~ for deletion and underline for additions.)
- (2) The Division will review the proposed amendments for proper form and cost analysis and return them to the proponent if incorrect or incomplete.
- (3) The Division will forward the proposed amendments to the appropriate building codes advisory committee(s) based on the particular code(s) affected.
- (4) The assigned advisory committee(s) will review the proposed change and may meet with the proponent of each amendment. After its review, the committee will make a recommendation to the Commission.
- (5) The Commission will recommend to the division the disposition of the proposed amendment which could be any of the following:
  - (a) deny the proposed amendment;
  - (b) return the proposed amendment to the proponent with recommendations for specific changes;
  - (c) return the proposed amendment to the assigned advisory committee(s) with recommendations for specific changes; or
  - (d) forward the proposed amendment to interested persons and associations for comments or review;
  - (e) publish the proposed amendment in accordance with the Administrative Rulemaking Act for public comment and hearing. A formal hearing will be held on May 15 and November 15 of each year for all proposed rules that have been published for public comment and hearings.